

SALESPERSON:

SOURCE:



INVOICE DATE:

P.O. NO.:

W.O. NO.(s):

4250 Dow Road, Unit 308 • Melbourne, FL 32934 • (321) 428-5151

S O L D  T O	NAME: _____
	ADDRESS: _____
	CITY: _____ SUB. DIV.: _____ ZIP: _____
	HOME PHONE: _____ CELL PHONE: _____
	E-MAIL: _____

MATERIAL		SIZE						VALANCE		
PATTERN	COLOR	WIDTH	HEIGHT	O/W	C/S	OB/B	ROOM	COLOR	SLATS	
1										
2										
3										
4										
5										
6										
7										
8										
9										
10										
11										
12										
13										
14										
15										

<b>CREDIT CARD PAYMENT:</b>  <input type="checkbox"/> MASTER CARD <input type="checkbox"/> VISA  NUMBER: _____  EXP. DATE: _____      CCV NO: _____  AUTHORIZATION CODE: _____	Sub-Total:	
	Sales Tax (    ):	
	Total:	
	Deposit:	
	C.O.D. Amount:	

1. Customer's own measurements: A. Customer is responsible for all sizes on this invoice. 2. Customer Pick-Ups: A. Customer must return to our location with any problems. B. Customer must pick-up repaired merchandise at our location.  
3. Removal of existing window treatments: A. Customer to remove old window treatments or other obstacles prior to installation. B. Any previous arrangements must be noted on this order. 4. Specifications: A. Some types of window treatments will not provide a tight close and thus will have light gapping. (i.e. fabric verticals, shutters, horizontal blinds, butting blinds (may even have a slight view into the room from certain angles), etc.) B. Woven wood products are made from natural products and thus will have variations and may not appear uniform. 7. Installation: A. No specific time of day can be promised for installation. B. C.O.D. Amount is due at time of installation for all products being installed. C. If it becomes necessary for The Blind and Shutter Company, LLC to collect all or any portion of the monies due, under this agreement, the Buyer shall pay interest, all costs and expenses of collection including attorneys' fees whether or not suit is brought.  
It is the policy of The Blind and Shutter Company, LLC to deliver/install all products in a timely manner. Unfortunately, we are dependent upon suppliers to help us meet anticipated delivery dates. Delivery date estimates are subject to revision due to the above factor.

Merchandise is special ordered, made and designed according to the Buyer's specifications and therefore, The Blind and Shutter Company, LLC will not accept cancellations once goods have been ordered from the manufacturer, usually about three days from the date the Buyer places their order.

**BE SURE YOU HAVE READ AND UNDERSTAND THE ABOVE SPECIFICATIONS. THIS IS A CUSTOM ORDER AND IS NOT SUBJECT TO CANCELLATION / REFUND.**

Buyer's Signature: \_\_\_\_\_      Date: \_\_\_\_\_

<input type="checkbox"/> INSTALL <input type="checkbox"/> PICK-UP <input type="checkbox"/> DELIVER <input type="checkbox"/> SHIP <input type="checkbox"/> CUSTOMER MEASUREMENTS <input type="checkbox"/> TAKE DOWNS	
YES	SPECIAL INSTRUCTIONS
CONCRETE	
LADDER SIZE	
DIRECTIONS	OFFICE USE ONLY
	INSTALLED BY:
	DATE:
	DEPOSIT PD CHECK #:
	BALANCE PD CHECK #: